

<div> <div>Larkin</div> <div>District of Columbia - Employer Statements Process (State Income Replacement Benefits)</div> </div>	
Disability Form	Employers are required to submit supporting information for the claim e.g. employment status, last day worked, employee's work schedule etc. Employers will receive notice from the Department within 3 days of the employee filing.
PFL Form	See above
Timing	Employers should submit the information requested within 4 business days after receipt
Notification	Email or Mail
Submission	Online: https://essp.does.dc.gov/
Disability Sample Form	No sample provided by the district.
Paid Family Leave Sample Form	No sample provided by the district.
Website Registration Required by Employer?	<p>To ensure notices are properly routed employers should update the contact information on file in their tax account in the Employer Self-Service Portal (ESSP) at https://essp.does.dc.gov and distribute their preferred contact information to include name, phone number, and e-mail address to employees prior to claim filing. Employers may update the contacts on their ESSP account by accessing the Account Maintenance/Employer Maintenance section of the portal.</p> <p>When the claim is approved, employers will also be notified via email or mail.</p> <p>The above pertains to registering with the state for the employer statement process. Employers may have separate obligations for registering with the state for contributions/wage reporting requirements (see the "Coverage Options and Funding" section on this state's Compliance Center page).</p>

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